



**City of Willow Park
City Council
Regular Meeting Agenda
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, June 22, 2021, at 7:00 p.m.**

The City Council of the City of Willow Park reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

Invocation & Pledge of Allegiance

Jonathan Mansur, First Baptist Church, Willow Park

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- A. Approve City Council Meeting Minutes – Regular Meeting June 08, 2021.

Regular Agenda Items

1. Discussion/ Action: To consider and act on the appointment of Mike Caldwell to the Board of Adjustment.
2. Discussion/ Action: To consider and act on entering into an agreement with Nex Gen Strategies and Solutions for the purpose of conducting a Water and Wastewater Revenue Sufficiency and Rate Study.
3. Discussion Only: Drainage Fee update.
4. Discussion Only: Update on the installation of Sensus meters.
5. Discussion Only: Briefing on new mass notification system from Civic Ready.
6. Discussion/ Action: To consider and act on items to be considered for future council meetings.
7. Discussion/ Action: To consider and act on setting the date and time for the next council meeting.

Executive Session

The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the

duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- A. § 551.071. Texas Government Code. Consultation with Attorney
- B. Any Posted item

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

Informational

- A. Mayor & Council Member Comments
- B. City Manager's Comments

Adjournment

I certify that the above notice of this meeting posted on the bulletin board at the municipal complex of the City of Willow Park, Texas on or before June 18, 2021 at 5:00p.m.

Alicia Smith TRMC/ CMC, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (817) 441-7108 ext. 6 or fax (817) 441-6900 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, June 08, 2021, at 7:00 p.m.**

Call to Order

Mayor Moss called the meeting to order at 7:00 pm

Present:

Mayor Doyle Moss
Councilmember Lea Young
Councilmember Eric Contreras
Councilmember Nathan Crummel

Absent:

Councilmember Greg Runnebaum
Councilmember Tyler VanSant

Staff present:

City Manager Bryan Grimes
City Attorney Pat Chesser
City Secretary Alicia Smith

Invocation & Pledge of Allegiance

Mayor Moss led a moment of silence and the pledge of allegiance.

Public Comments

None

Consent Agenda

A. Approve City Council Meeting Minutes – Regular Meeting May 25, 2021.

Motion made by Councilmember Young

To approve the minutes from the May 25, 2021, meeting.

Seconded by Councilmember Crummel

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

Regular Agenda Items

- 1. Discussion/ Action: To consider and act to receive and accept a petition requesting annexation of a 20.31-acre tract of land, situated in the A. McCarver Survey, Abstract No. 910. Parker, County, Texas, being a portion of that certain tract of land described in deed to Bulwark Asset Management Ltd., recorded in Instrument Number 201732162, official Public Records, Parker County, Texas.**

Motion made by Councilmember Young

To receive and accept a petition requesting annexation of a 20.31-acre tract of land, situated in the A. McCarver Survey, Abstract No. 910. Parker, County, Texas, being a portion of that certain tract of land described in deed to Bulwark Asset Management Ltd., recorded in Instrument Number 201732162, official Public Records, Parker County, Texas.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

- 2. Discussion/ Action: To consider and act on adopting Resolution 2021-0608, setting a public hearing for July 13, 2021, at 7:00 pm to consider voluntary annexation of 20.31 acres of land located between Yucca Road and Royal View.**

Motion made by Councilmember Young

To adopt Resolution 2021-0608, setting a public hearing for July 13, 2021, at 7:00 pm to consider voluntary annexation of 20.31 acres of land located between Yucca Road and Royal View.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

3. Public Hearing/Discussion/ Action: To consider and act on a request for a Special use permit for an Auto Body repair - Fully Enclosed Shop Area, Lot 2, Block 1, Porter Addition, located in the 4900 Block IH 20 Service Road South.

A. Public Hearing

Public hearing opened at 7:14 pm.

Speakers:

City Planner, Betty Chew

Public Hearing closed at 7:18pm

B. Act on Special Use Permit

Motion made by Councilmember Contreras

To approve a request for a Special use permit for an Auto Body repair - Fully Enclosed Shop Area, Lot 2, Block 1, Porter Addition, located in the 4900 Block IH 20 Service Road South.

Seconded by Councilmember Crummel

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

4. Discussion/Action: The City Council may consider approval of a resolution calling a public hearing for consideration of the City's Land Use Assumptions (future land use plan) and Capital Improvements Plan for the imposition of a storm water drainage impact fee.

Motion made by Councilmember Crummel

To approve a resolution calling a public hearing for consideration of the City's Land Use Assumptions (future land use plan) and Capital Improvements Plan for the imposition of a storm water drainage impact fee.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

5. Discussion only: Fort Worth water project update.

Moved to beginning of Regular Session items.

Preston Dillard gave an update to Council on the Fort Worth Water Project time line and progress.

6. Discussion/ Action: To consider and act on setting dates and times on budget workshops and hearings; Review Preliminary Value information from Parker County Appraisal District

Motion made by Councilmember Young

To set July 13, 2021, as the date for a budget workshop.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

7. Discussion/ Action: To consider and act on Fire Department Budget Amendment.

Motion made by Councilmember Contreras

To approve an amendment on the Fire Department budget

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, Young and Crummel

Motion passes with a vote of 3-0

8. Discussion/ Action: To consider and act on items to be considered for future council meetings.

- Drainage Study update
- Water meter update

- Debt discussion
- Willow Park Baptist Church Land Swap
- Comp plan update

9. Discussion/ Action: To consider and act on setting the date and time for the next council meeting.

Regular meeting June 22, 2021, 7:00 pm

Executive Session

None

Adjournment

Motion was made by Councilmember Contreras

To adjourn

Seconded by Councilmember Crummel

Aye votes: Councilmembers: Contreras, Young and Crummel

Motion passes with a vote of 3-0

Meeting was adjourned at 7:46 pm.

APPROVED:

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: June 22, 2021	Department: Administration	Presented By: Mayor Moss
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AGENDA ITEM: 1

To consider and act on the appointment of Mike Caldwell to the Board of Adjustment.

BACKGROUND:

Place 5 on the Board of Adjustment is vacant due to the resignation of Richard Kasparian.

Mike Caldwell has agreed to serve on the Board and fill the Place 5 seat.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Recommend Mike Caldwell be appointed to Place 5 on the Board of Adjustment.

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	N/A
	Source of Funding	N/A



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 22	Department: Admin	Presented By: City Manager
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AGENDA ITEM: Discuss and take action on entering into an agreement with Nex Gen Strategies and Solutions for the purpose of conducting a Water and Wastewater Revenue Sufficiency and Rate Study.

BACKGROUND:

With the additional Capital Improvement Projects being done and completed, along with future improvements, staff is recommending that the City enter into an agreement with Nex Gen Strategies and Solutions to provide information on the following:

A five (5) year forecast of the City's revenue requirements, including, but not limited to, the forecasting of operation and maintenance expenses, cash capital outlays, debt service payments and corresponding bond covenant requirements, and applicable fiscal policies requirements and objectives;

- A five (5) year forecast of customer demands;*
- An evaluation of the sufficiency of the City's current rates to meet the five (5) year revenue requirement forecast;*
- The development of rates to meet the forecasted revenue requirements and incorporating the following rate framework:*
- A letter report and presentation to the City Council of our findings and recommendations.*

STAFF/BOARD/COMMISSION RECOMMENDATION:

Suggested Motion: I move that the Willow Park City Council authorize the City Manager to execute an agreement with Nex Gen Strategies and Solutions for the purposes discussed.

EXHIBITS:

Engagement Letter from Nex Gen Strategies and Solutions

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$30000
	Source of Funding	Water Fund Reserves



275 W Campbell Rd
Suite 440
Richardson, TX 75080
Phone: (972) 680-2000

June 7, 2021

Mr. Bryan Grimes
City Manager
City of Willow Park, Texas
516 Ranch House Road
Willow Park, TX 76087

Re: **Water and Wastewater Revenue Sufficiency and Rate Study**

Dear Mr. Grimes:

Based on our conversations, NewGen Strategies and Solutions (NewGen) is pleased to have this opportunity to assist the City of Willow Park (City) in performing a Water and Wastewater Revenue Sufficiency and Rate Study (Study). In particular, it is our understanding that the City desires the Study to incorporate:

- A five (5) year forecast of the City's revenue requirements, including, but not limited to, the forecasting of operation and maintenance expenses, cash capital outlays, debt service payments and corresponding bond covenant requirements, and applicable fiscal policies requirements and objectives;
- A five (5) year forecast of customer demands;
- An evaluation of the sufficiency of the City's current rates to meet the five (5) year revenue requirement forecast;
- The development of rates to meet the forecasted revenue requirements and incorporating the following rate framework:
- A letter report and presentation to the City Council of our findings and recommendations.

The remainder of this letter outlines our proposed scope of services and pricing for the engagement. On review, we look forward to discussing further with you to determine what adjustments may be needed to the scope to fully align with the City's goals and objectives. We appreciate our relationship with the City and look forward to continuing to serve the City through this engagement.

Proposed Scope of Services

Task 1 – Overview

Initiation of Initial Data Request

The Project Team will develop an initial data request that will be needed to adequately begin the review and evaluation of the City's water and wastewater rates. This data will include, but is not limited to, operating, financial, management, policy, and ordinance data. The purpose of the initial data request is to become more familiar with the City's operations and policies in order to maximize the effectiveness of

Mr. Bryan Grimes
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our time with City representatives in the project kick-off meeting. The Project Team will issue the initial data request within five (5) days after receiving notice to proceed on the project.

Initial Data and Information Assessment

Once the City has submitted the initially requested data, the data will be reviewed for discussion during the project kickoff meeting. Throughout the course of the project, data received by the Project Team will be sampled and tested for accuracy. The sampling and testing of data is imperative in regard to the billing data used to set rates and essential in the development of proper cost allocations and reliable revenue projections that the billing data be as accurate as possible. The Project Team will work closely with the City's billing staff and software provider to extract the appropriate billing data. In addition, as necessary, the Project Team will conduct informal interviews with City staff during our review of the historical data to ensure that the Project Team understands the information provided.

Project Kickoff Meeting

After receiving the initially requested data, the Project Team will work with the City to schedule a kickoff meeting. The primary reason for the kickoff meeting is to allow the key Project Team consultants and participants from the City to be introduced and lay the general framework for how the study will be conducted. This meeting will also allow for the finalization of the proposed work approach, as well as discussion and clarification of the information previously analyzed.

In addition, the project kickoff meeting will allow for the Project Team to gain a better understanding of the goals and objectives, as well as expectations, the City desires to achieve from the study. As part of the kickoff meeting, the Project Team members will also discuss:

- Political and customer views/opinions of current rates;
- Capital/operational demand changes anticipated over the study's forecasted period;
- Initial rate design pricing objectives; and
- Initial strategies for implementing/communicating possible rate changes.

Task 1 Deliverables:

- Initial Request for Information
- Minutes from Project Kickoff Meeting (to include discussion of any issues discovered during initial information assessment)

Task 2 – Analyze Utility Fund Finances

Determination of Test-Year Revenue Requirements

Revenue requirements will be developed for the water and wastewater utilities using the American Water Works Association (AWWA) accepted cash needs approach. The cash needs approach closely follows municipal budgeting practices and incorporates a utility's operation and maintenance costs, debt service and bond coverage requirements, cash funded capital outlays, reserve requirements, and transfers. In developing the revenue requirements, the Project Team will assess and project each utility's cost of service by analyzing each utility's historical costs, the current budget year, and any forecasts made for future fiscal years. The Project Team will develop a test-year cost of service for each utility. A test-year is a common term in rate studies that refers to an adjusted fiscal year cost that will be used as a basis for

Mr. Bryan Grimes
June 7, 2021
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setting rates. The test-year cost of service will be adjusted by non-rate revenue sources to develop the test-year revenue required from utility rates.

Forecast of Revenue Requirements

Using the test-year information previously developed the Project Team will begin the development of a revenue requirement forecast through Fiscal Year 2030. As necessary, interviews with City staff may be conducted to gather additional data to complete this task. During this task, it is crucial to thoroughly analyze the assumptions used in projecting the revenue requirements. These assumptions may include, but may not be limited to, growth rate, inflation rates, increase in contractual obligations and contractor costs, and capital improvements. The Project Team will work closely with City staff to examine the City's planned method of financing (e.g. cash, debt, grants) future capital improvements and the financing methods' impact on rates, operating and capital reserve targets, and debt coverage requirements, as well as examine anticipated operational and/or staffing changes over the forecast period.

Determination of Realizable Revenue at Current Rates

The results of this task will provide the data to properly evaluate the cost of service, the magnitude of overall increases, if any, and the probability of redistribution of revenue responsibility between customer classes as well as providing the Project Team the ability to compare the actual cost to provide utility service with the anticipated billed revenues of the utility. In the revenue determination, adjustments will be made to the historical billing data to reflect normalized weather conditions and usage. This task will also provide a "check" of the data provided by City staff.

Task 2 Deliverables:

- Preliminary results of revenue sufficiency analysis
- One (1) Project Update and Status Meeting

Task 3 – Develop Rate Schedule

Development of Rate Design

In the formulation of a rate and fee design plan, a clear and distinct understanding of the City's overall goals and objectives, such as water conservation, should serve as the foundation for the development of options since rate and fee design enables the utility to meet its service pricing objectives and financial policies. Pricing objectives could include, but would not be limited to:

- Cost of Service Recovery
- Demand Side Management
- Revenue Stability
- Affordability
- Transparency
- Ease of Administration
- Billing System Compatibility
- Water Conservation
- Economic Development

Prior to commencing Task 3, members of the Project Team will discuss with City staff the potential rate design alternatives that meet the City's pricing goals and objectives. Please note that pricing for this task includes development a maximum of up to two (2) alternative water and wastewater rate structures.

Mr. Bryan Grimes
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Additional structures will be analyzed on an agreed upon compensation amount by the Project Team and the City.

Determination of Realizable Revenue with Alternative Rate Structures

The Project Team will analyze and compare the revenues forecasted to be generated under alternative rate structures to the forecasted cost of service to determine the adequacy of the alternative rate structures to meet the City's financial goals, including bond coverage requirements and operating and capital reserves. In the revenue determination, adjustments will be made to the historical billing data to reflect normalized weather conditions and usage. Also, the monthly impact on customer bills under the alternative rate structures will be examined.

Task 3 Deliverables:

- Up to two (2) alternative water and wastewater rate designs
- Preliminary Recommendations on recommended rate adjustments and rate design
- One (1) Project Update and Status Meeting

Task 4 – Comparison of Water and Wastewater Rates

Rate Comparison Review

The Project Team will compare the City's current and proposed water and wastewater utility rates to utility rates of municipal utilities of similar size, demographics, geographic location, and operational characteristics so as to provide an estimation of the City's comparable and competitive position.

Task 4 Deliverables:

- Regional comparison of water and wastewater rates

Task 5 – Discuss Findings and Present Final Report

Draft Report Preparation

The Project Team will develop a draft report summarizing findings, conclusions, and recommendations of the water and wastewater rate study. The Project Team is committed to ensuring that the City thoroughly understands the recommendations in the draft report and will ensure that City staff has sufficient time to address their concerns and/or questions prior to finalizing the report.

Final Report Preparation and Presentation

Upon receipt of City staff comments, the Project Team will make appropriate changes and provide the City with the final report. After completion of the final report, the Project Team will make a presentation of its recommendations to the City Council in a work session. Following the conduct of the work session, Project Team members will also participate in a public hearing on the proposed rates and fees.

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 June 7, 2021
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Task 5 Deliverables:

- Draft Report
 Presented Within 90 days of notification of award, given the timely receipt of the required financial and operational data, the draft report of the Study will be provided for the City’s review and comment that summarizes the Project Team’s findings, conclusions, and recommendations.
- Final Report
 The final report will be provided to the City within two (2) weeks after delivery of the draft report, given the timely receipt of the City’s comments.
- Meeting to discuss draft report
- Public Meetings and/or presentations as follows:
 - One (1) work session with City Council to discuss the proposed rates
 - One (1) public meeting with City Council to discuss the proposed rates

Proposed Budget

Based on the scope of services outlined above, costs incurred by NewGen under this agreement will not exceed \$30,000, inclusive of expenses, without prior written authorization of the City.

Assistance provided to the City will be performed at the direction of the City Council and/or City Staff. As services are requested and performed, NewGen will invoice the City on a monthly basis for actual hours worked at our then applicable hourly billing rates, plus out of pocket expenses incurred at cost. Payment is due within thirty (30) days upon receipt of invoice. Our standing hourly billing rates at this time, which will remain in effect through December 31, 2021, are as follows:

**NewGen Strategies and Solutions
 2021 Billing Rates**

Position	Hourly Billing Rate
President / Managing Director / Director	\$230 - \$360
Executive Consultant	\$220 - \$320
Senior Consultant	\$190 - \$220
Consultant	\$120 - \$150
Administrative Services	\$110

Note: Billing rates are subject to change based on annual reviews and salary increases.

This agreement is subject to cancellation by the City with thirty (30) days prior written notice provided to NewGen. In the event of cancellation, all labor and expense charges incurred by NewGen through the date of cancellation will be considered due at the time notice of cancellation is delivered, regardless of work product and/or engagement status.

By executing this letter, you agree that the services rendered by NewGen will be performed in accordance with instructions or specifications received by the City and will be provided with the degree of skill and

Mr. Bryan Grimes
June 7, 2021
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judgment exercised by recognized professionals performing services of similar nature and consistent with the applicable industry best practices.

All payments made under this engagement should be remitted to:

NewGen Strategies and Solutions, LLC
275 W Campbell Rd, Ste. 440
Richardson, Texas 75082

If this letter and its terms and conditions are acceptable, please execute one copy and return to our Richardson, Texas office. If you should have any questions regarding this letter and/or require additional information, please contact Chris Ekrot at (972) 680-2000.

Very truly yours,

DocuSigned by:
Chris D. Ekrot
FB62F346CFA8440...

Chris D. Ekrot
Chief Financial Officer, NewGen Strategies and Solutions

CITY OF WILLOW PARK, TEXAS

Accepted By (Signature): _____

Name (Printed): _____

Title: _____

Date: _____



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 22, 2021	Department: Admin	Presented By: City Manager
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AGENDA ITEM: Discussion Only: Drainage Fee update.

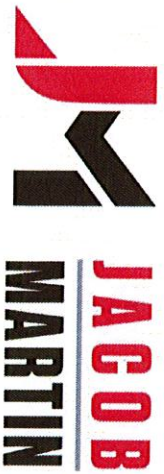
BACKGROUND:

As the City prepares to implement the stormwater drainage fee as part of the utility billing, Council wanted an update on the drainage improvements, any changes that need to be made, and a discussion of funding options to address these needs. As a result, Derek Turner has prepared a presentation to update Council.

STAFF/BOARD/COMMISSION RECOMMENDATION:

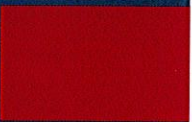
EXHIBITS: Stormwater Drainage Presentation.

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$



Willow Park Stormwater Fee Discussion

DEREK TURNER, P.E.



Background

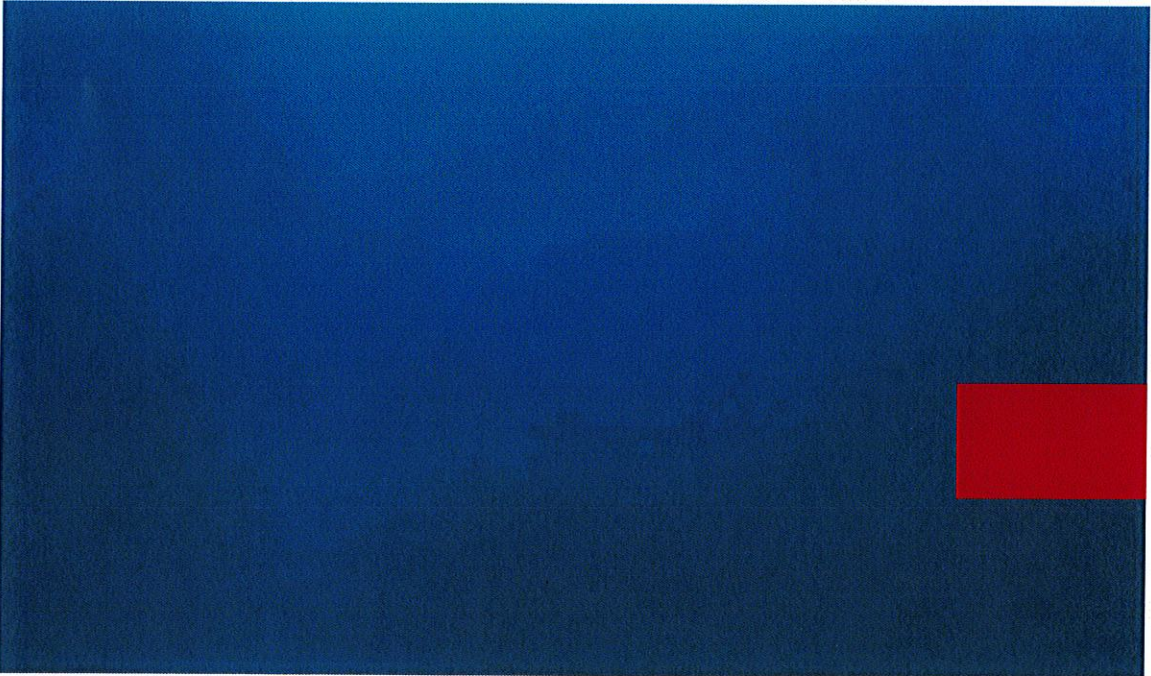
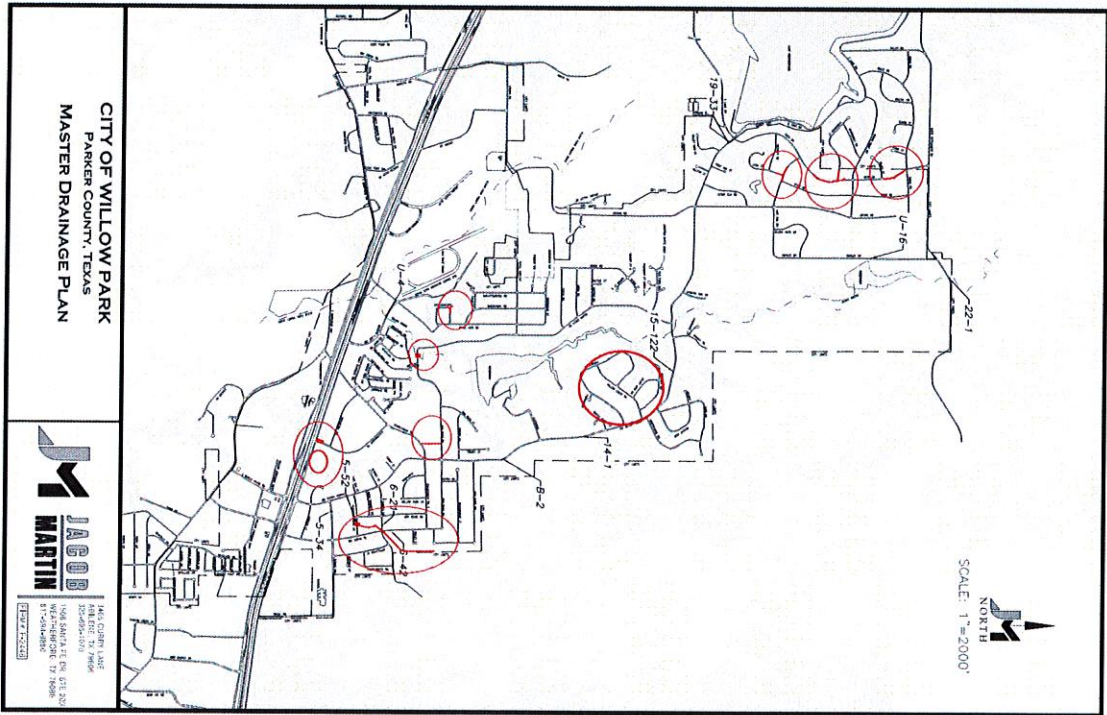
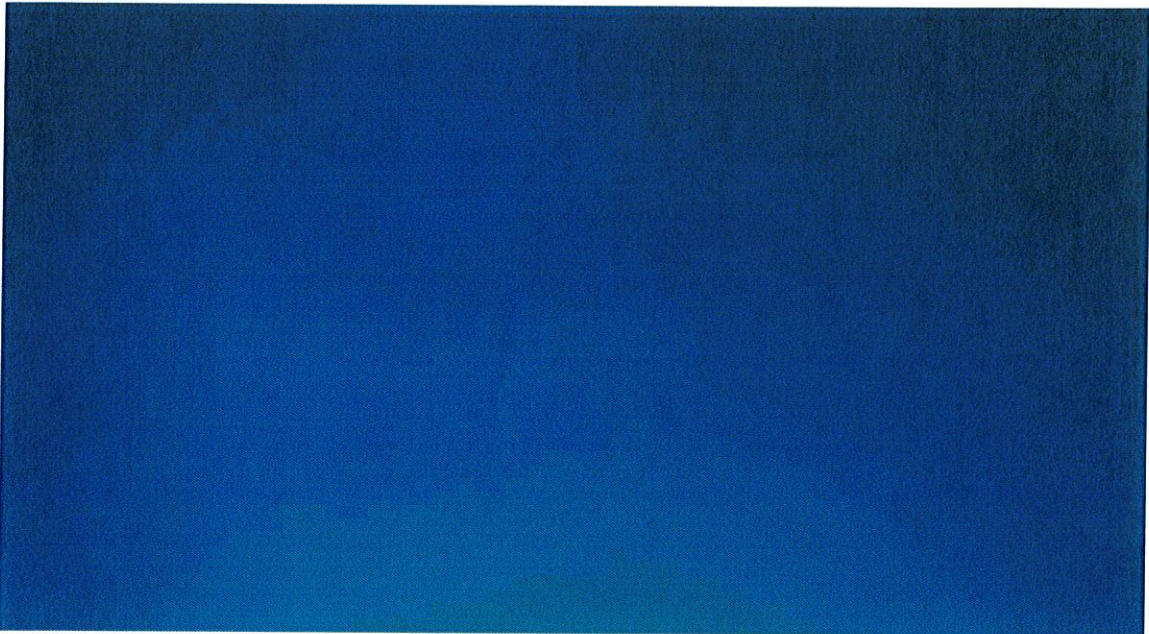
- ▶ Stormwater Fees to be Implemented this Year
- ▶ CIP Updated

Stormwater Utility Fees

- ▶ Anticipated Accounts
 - Single Family 1,830
 - Multi-Family 17
 - Commercial 115
- ▶ Estimated Fees Generated = \$450,000 per year
- ▶ Estimated \$150,000 per Year O&M
- ▶ \$300,000 Available for Debt Service

Stormwater Improvements

- ▶ Scope –
 - Items Previously Identified and Recent Additions
 - All Phases from the CIP



Stormwater CIP

▶ Projects Proposed for Stormwater CIP

1. Beaver's Creek	\$130,000
2. Castlemont	\$100,000
3. Chuckwagon Trail	\$ 95,000
4. El Chico Channel	\$500,000
5. Live Oak	\$80,000
6. Pleasant Ridge Culvert	\$125,000
7. Sam Bass Culvert	\$150,000
8. Vista	\$200,000
9. Larger Culverts (>150 cfs)	\$725,000
10. 1 st Priority Minor Culverts	\$587,000
11. 2 nd Priority Minor Culverts	\$587,000
Contingency	\$325,900

▶ Total CIP = \$3,584,900

Debt Service

- ▶ \$3,584,900 for 20 Years at 5%
- ▶ Yearly Debt Service = \$283,920

Funding Options

- ▶ Open Market
- ▶ TWDB CWSRF (Interest Currently 1.25%)



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: June 22, 2021	Department: Public Works	Presented By: Michelle Guelker
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AGENDA ITEM

Discussion/ Action: Update on the installation of Sensus meters.

BACKGROUND:

In December, Council approved the request to replace the existing water meters to a unified meter read system under Sensus. Sensus and Aqua-Metric has been working since January to get the background systems in place before replacing the existing meters.

With much of the background work completed, meter replacements began May 24.

This presentation is to provide a quick update of events that have taken place and where we are currently in the meter change out process.

STAFF/BOARD/COMMISSION RECOMMENDATION:

No recommendation.

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	
Source of Funding		



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 22, 2021	Department: Communications and Marketing	Presented By: Rose Kertok
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AGENDA ITEM: Discussion: Briefing on new mass notification system.

BACKGROUND:

The city communications department will be phasing out Blackboard Connect during the second half of the year and implementing CivicReady, a new more robust and reliable system for mass notifications and other alerts.

STAFF/BOARD/COMMISSION RECOMMENDATION: No action required

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$ none
	Source of Funding	\$